

Memorandum

To: Owners/Residents
Belt's Landing Condominium

From: George J. Bereska, CMCA®, AMS™
Property Manager

Date: January 25, 2011

Re: Smoke Alarm Testing

BFPE (Belt's Landing's fire/smoke alarm contractor) will be testing the elevator smoke alarm system on Wednesday, February 2, 2011, beginning at 8:30 am. The procedure should take no more than a few hours. Please disregard any alarms during this time. Once the testing is complete, the system will be returned to normal service. Thank you for your cooperation.